



## Board of Directors Meeting Minutes January 31, 2006 – 1:00 p.m.

**Board Members:** Rosemary Adam, Cheryl Blazek, Tom Bryant, Kirk Dighton, Jeff Dumermuth, Bill Fish, Linda Frederiksen, Roger Heglund, Cindy Hewitt, John Hill, Ric Jones, Brad Madsen, Matt Madson, Lori Reeves, Lee Ridge, Rod Robinson, Julie Scadden, Tammy Snow, Tom Summitt, Bruce Thomas

**Medical Director:** Dr. Chris Russi

**Guests:** William Cline, Joe Ferrell, Kirk Schmitt, Tim Springsteen, Terri Wall

**Staff:** Karen Kreider

**Proxies:** Doug Reed, Jeff Messerole

**Absent:**

1. Call To Order – Jeff Dumermuth, President – Jeff Dumermuth called the January 31, 2006 meeting of the IEMSA Board of Directors to order at 1:01 p.m.
2. Welcome/Determination of Quorum/Proxies/Call for Conflicts of Interest - A quorum was determined. Proxies were noted. No Conflicts of Interest were disclosed. Joe Ferrell introduced Kirk Schmitt, the new Bureau Chief. Kirk gave the board a brief synopsis of his background. Jeff introduced IEMSA's new Medical Director, Dr. Chris Russi. Chris gave a brief synopsis of his background, as well.
3. Minutes of December 15, 2005 – The minutes of the December 15, 2005 Board of Directors Meeting were approved as written. Adam/Ridge/Unanimous
4. Guest Presentations – None
5. Treasurer's Report – Linda Frederiksen - Linda reviewed the final 2005 Balance Sheet and Profit and Loss Statement, noting that the year ended on an impressive note considering that a deficit was expected. Income met, and in most cases, exceeded budget and expenses were well controlled. Linda expressed her thanks to past treasurer, Bruce Thomas for his financial guidance during his two terms. A motion was made to accept the Treasurers report as written. Dighton/Heglund/Unanimous
6. Medical Director – Dr. Chris Russi – No report was given at this time. Dr. Russi announced that he looks forward to serving as IEMSA's Medical Director and encouraged board members to contact him with any issues that he could assist with.
7. Office Administrator's Report – Karen Kreider
  - Conflict of Interest Statement – All board members were reminded to review the Conflict of Interest Statement that was provided in their packet, sign where appropriate and return their signed forms to Karen.

- New membership letterhead has been established. A sample was circulated.
- IEMSA note cards were made; a packet of 10 cards and envelopes was distributed to each board member. It was suggested that these be used for thank you notes, congratulatory notes, notes to legislators, etc.
- Karen will be attending training on the Association's membership software next week in an effort to get as many efficiencies out of the program as possible.
- An announcement will be made in the upcoming newsletter regarding renewing membership on line. We will use the online registration program that we used for conference to facilitate this. In addition, a membership list will be posted on the web site monthly with the member's names, expiration dates and membership ID numbers.

8. Bureau of EMS Report – Joe Ferrell – Joe reported on the following

- Bureau Budget - \$180,000 has been allocated in governor's budget for the Bureau of EMS.
- HRSA - Trauma funds have been eliminated; replacement funding is being sought.
- Public Health Block Grant – Numerous programs are being cut.
- SystemRegistry – The Registry is up and running; bugs are being worked out; turnaround time has been cut down; accuracy has increased. New upgrades are expected to be up and running by March
- Computerized Testing – This testing is expected to go into effect on January 17, 2007. More information on this process will be provided as it becomes available.
- Rules Changes – Rules changes are in the works now with the goal to have them ready in April so that they can be submitted in May and take effect in September.
- Medical Director - Interviews in process for the Bureau's Medical Director.

9. Committee Reports - Working Committees

- A. Legislative – Ric Jones – Ric distributed and reviewed the handout of IEMSA's Legislative Agenda w/talking points. Ric noted that, while all items on the agenda are important, the issues that have caught the legislators' attention include: IPERS, on-the-job vehicle accidents, tampering with medical devices, a system to reward volunteerism in public safety and AED placement. Jeff Dumermuth added that there are currently three EMTs in the Legislature, and that they are calling him for information and advice. Ric urged all board members to approach their legislators at the EMS Day on the Hill and follow up with a note or a call.
- B. Newsletter – Tammy Snow – Tammy reviewed the articles that will be published in the upcoming newsletter. She also urged the board to contact her with ideas for potential authors/topics that will enhance the content of the newsletter.
- C. Membership – John Hill - John offered his congratulations to the board for their efforts in IEMSA membership recruitment, noting that the 2004 goal of 2004 members was met and exceeded. Individual membership is up 13%, Affiliate membership is up 32% and Corporate membership is up 19%. He issued a challenge for 2006 – to increase overall membership by 15% over 2005. John also reported that county EMS associations are interested in supporting IEMSA. A dilemma regarding the use of membership benefits put this membership category in limbo. The Membership Committee met via e-mail and proposed that a County EMS Association Affiliate Membership be established as follows: Cost – \$100/Association. Benefits - 1 free individual membership for whoever is in charge

of the Association, a membership certificate, free attendance at the Management Pre-Con for the Association's designee, an invitation/discount to the IEMSA leadership training conference, a 25% discount for booth space and 2 broadcast e-mails per year. Following a discussion on the issue, a motion was made to add this category of Affiliate membership.  
Ridge/Summitt/Unanimous

- D. Annual Conference – Brad Madsen – Brad reported that the Speaker Committee met this morning and came up with good ideas to build on the success of the 2005 conference. Brad noted that workshop space continues to be an issue and that the Speaker and Facilities Committees will look at ways to resolve this issue. Other Committee activity will pick up as needed.
- E. Awards Committee – Bruce Thomas/Cheryl Blazek – Bruce reported that a meeting of the Awards Committee is scheduled after this meeting; the agenda will cover the scholarship program, the possibility of adding a new category for a family award and the Star of Life program. The Honoring Our Own program will also be reviewed. Cheryl added that numerous Scholarship applications were received. The successful candidates will be selected at the Awards Committee meeting.
- F. Advisory Council – Jeff Dumermuth, reporting for Jeff Messerole, announced that the Council looked at the EMT Basic as compared to the new EMT per the NITSA Scope of Practice; they also approved a pilot project to utilize King LTD airways, and held a discussion regarding the Rescue Pod device.
- G. TSAC – Rosemary Adam – Rosie reported that she is unable to attend the upcoming TSAC meeting.
- H. State Fire Service and Emergency Response Council – Cindy Hewitt - Cindy distributed and reviewed the latest SFSERC report and noted that monies are being spent for the construction of training facilities. The Council is pushing its legislative agenda; Cindy will continue to share the IFA Hot Spot with the board. Cindy noted that the Council is not forthcoming about its legislative agenda partnership with IEMSA. Fire school and Incident Command School were canceled. We should be looking at House File 2090 – EMS Local Funding Bill; there is a concern about where the funding will come from.
- I. Baseline Criteria & Disaster Management – Julie Scadden distributed and reviewed her article on Baseline Criteria and Disaster Management, noting that it is currently a draft and the purpose for publishing the article now is to solicit feedback.
- J. Training programs – Cheryl Blazek – Cheryl reported that Luke Letrell is going back to Afghanistan and will be unable to continue serving; a book fair is scheduled for April; some of the training programs are working on a joint venture for an instructor course – tuition will be \$300; issues have come up regarding the locations for the advanced testing sites. Mercy will no longer be doing advanced practical testing.
- K. SEQIC Appt. – Jeff Dumermuth announced that there is an opening on this committee. Brad Madsen holds one of IEMSA's two slots on SEQIC. He will be presenting at the Governor's Conference on Friday as the expert on the Bird Flu.
- L. Preparedness Advisory Committee – Julie Scadden – Julie reported that this Committee has not yet met.
- M. Booth – Cheryl Blazek – Cheryl reported that there are numerous opportunities to promote IEMSA by serving at a booth. Karen will send out a list of upcoming events for which board members can sign up.

## 10. Old Business

- EMS Week – A committee was established to plan and implement events for EMS week. Lee Ridge will chair. Committee members include Julie Scadden, Lori Reeves and Tom Summitt.

## 11. New Business

- 2006 Annual Budget – Jeff Dumermuth reported that the Executive Committee met this morning to prepare the 2006 budget. He reported that the Committee approached this year as one in which dramatic changes will be made through aggressive spending and additional special projects. He added that, due to the large cash reserves that IEMSA is currently holding, there is some concern about the ability to retain IEMSA's 501(c) 3 status if IEMSA continues to retain these reserves. Jeff reviewed the budget, line by line, noting that there is a projected \$3000 net loss to the association. He described the special projects. It was noted that the budget did not include a line item on the expense side for Scholarship. Ric Jones made a motion to adjust the budget to include the anticipated scholarship expenditures and to adopt it with this adjustment.  
Jones/Ridge/Unanimous
- Service Directors – Roger Heglund – Roger announced that he is in contact with Page, Wolfburg and Wirth regarding a spring Billing Seminar to be held on April 21st. Roger will notify the Board as more information becomes available.
- Update Dubuque County Construction – Ric Jones announced that Dubuque County is in the process of building a multi-services training facility. They expect to open their doors by fall, 2006. We may want to watch this process and evaluate it as a potential site for the annual conference.
- Conference Issues – Kirk Dighton recommended that the Conference Planning Committee look at ways in which to resolve AV and CEU stamping issues.
- February Board Meeting – Jeff announced that there will not be a February Board meeting.
- Linda Frederiksen announced that the Benchmarking Group is meeting at the Embassy Suites immediately after the Board Meeting

12. Adjournment – The January 31, 2006 meeting of the IEMSA Board of Directors adjourned at 3:15 p.m.