



## **Board of Directors Meeting, October 19, 2006 – 1:00 p.m.**

Board Members: Rosemary Adam, Tom Bryant, Kirk Dighton, Jeff Dumermuth, Linda Frederiksen, Cindy Hewitt, John Hill, Dave Johnson, Ric Jones, Brad Madsen, Jon Petersen, Doug Reed, Lori Reeves, Rod Robinson, Chris Russi, Bruce Thomas

Guests: Steve Noland, Kirk Schmitt

Staff: Karen Kreider, Abby Russi

Proxies: Cheryl Blazek, Bill Fish, Julie Scadden, Tom Summitt

Absent: Matt Madson, Jeff Messerole, Lee Ridge

1. Call To Order – Jeff Dumermuth, President – President Dumermuth called the October 19<sup>th</sup> meeting of the IEMSA Board of Directors to order at 1:07 p.m.
2. Welcome/Determination of Quorum/Proxies/Call for Conflicts of Interest – A quorum was determined. Proxies were noted. No conflicts of interest were disclosed.
3. Minutes of September 21, 2006 – The minutes of the September 21, 2006 meeting were approved as written. Jones/Hill/Unanimous
4. Resignation/Appointment/Introductions – Jeff Dumermuth – Jeff announced that Roger Heglund resigned his board seat, effectively immediately. Jon Petersen, unopposed candidate for this board seat, has agreed to step in now to fill this vacated seat.
5. Treasurer's Report – Linda Frederiksen – Linda reported that IEMSA's finances are on target. She reviewed the P & L statement, noting that income from exhibitors is over budget, registrations are coming in steadily and individual membership income is under budget but expected to rise as conference registrations come in. She also noted that office overhead expenses are high. This is due to the expenses for scanning, the lcd projectors, the EMS Memorial deposit, etc. She feels that there is no need to pull any funds from our asset accounts to meet our expenses. The Certificate of Deposit will mature in November. The money market account is still earning at approximately 3%. Linda recommended that IEMSA roll over the CD if the interest is still good. A motion was made to approve the Treasurer's Report as presented. Thomas/Johnson/Unanimous
6. Medical Director – Dr. Chris Russi - Dr. Russi reported that the Advisory Council meeting that he recently attended was enlightening & exciting. The content of the meeting included the following:
  - Discussion about the development of the state medical director position. Funding for this position was originally cut, now the Bureau is exploring the possibility of having a volunteer medical director. In the interim, he will serve as the physician on the Advisory Council on a volunteer basis.
  - RSI – The Scope of Practice Committee agreed that RSI should stay as part of protocols; they will continue to monitor this issue.
  - Bridge airway (super g airways) – The Iowa Paramedic and above can use this tool.
  - Discussion of the National Scope of Practice and the possibility of changing the Iowa paramedic to an advanced I. This issue is currently being explored, and there is no action at this time. Jeff Dumermuth reminded the Board that it had voted to support the transition to the national scope levels. He encourage all board members to be up to date on this issue and recommended that the board review the minutes of the Scope of Practice Committee that are available on the bureau web site.
  - Emergency Medicine in Iowa conference is next weekend in Iowa City.
7. Office Administrator's Report – Karen Kreider – Karen reported on the following:
  - Board Shirts – The vendor will replace all board shirts that do not fit. Please notify Karen immediately of the size you need and make arrangements to return the shirt that doesn't fit to Karen ASAP.

- Scholarship – The application deadline for the second round of scholarship funding is October 20<sup>th</sup>. There will be 26 applications to review.
8. Communications Specialist – Abby Russi – Abby reported that she has been busy updating IEMSA’s membership brochures, continuing to enhance the e-news and getting ready for the next newsletter which will be due out in mid December. The deadline for the newsletter is November 13. Abby announced that she will need help with the post conference articles. She also still needs an author for the con-ed article as well as ideas for topics and services to be covered/highlighted in the newsletter.
  9. Bureau of EMS Report – Kirk Schmitt – Kirk circulated information about the State AED community grant distribution and the summary report for fiscal 06. He noted that this information is available in electronic format. Kirk also reported on the System Standards initiative, noting that stakeholders will be getting together to develop system standards – more info to come on this issue.
  10. Committee Reports - Working Committees
    - i. Newsletters – Abby Russi – see Communications Specialist report.
    - ii. Membership – John Hill – John reported on the membership statistics; noting that he is hopeful to hit 2600 by conference time. He encouraged all board members to make membership recruitment a priority. A request was made to add *National Scope of Practice Transition* to the forum. This will be done. It was also requested that the Advisory Council be allowed access to the Members Only site so that they can participate in this forum. Kirk will get the Council membership to Karen to establish access.
    - iii. Annual Conference – Brad Madsen – Brad reported that the Conference Committee is working out details, noting that an AV meeting will be held in the near future; there will be a few new challenges due to 2 locations. There will be at least two training sessions for scanning; this will be scheduled as soon as he hears from all board members indicating their availability and preferences to assist during conference. An organizational chart will be available to facilitate the on-site assistance process. Airway mannequins will be needed for the pre-conference airway obstacle course; please contact Lori if you can provide mannequins. Five volunteers are also needed to assist. Please remember to get your brief report to Karen by November 3<sup>rd</sup>.
    - iv. Awards Committee – Bruce Thomas – Bruce reviewed the Honoring Our Own program, noting that it will be enhanced by adding a speaker addressing the value of EMS/veterans. At least 17 individuals will be recognized during this program. Bruce reported that selection of the award recipients is finalized. He announced the winners, noting that it was a very tough decision in most categories. He also announced that the Awards Committee elected to issue a special award to the University of Iowa in the “Friend of EMS” category due to the many years of support it has shown IEMSA. The Committee decided to fund attendance at the AAA event in Washington, DC for the volunteer and career individuals. It also decided to provide one-year memberships for each individual award winner.
    - v. Exhibit Hall – Jeff Dumermuth – Jeff announced that, due to Roger’s resignation, David Johnson will fill the position of Exhibit Hall Chairman with Connie Leicher assisting him. There will be a meeting of the Exhibitor Committee following the board meeting.
    - vi. Legislative – Ric Jones –
      1. Lobbyist contracts – Ric proposed that IEMSA retain Cal and add Mike Triplett (Cal’s partner) at \$7500 for Cal and \$5000 for Mike. He added that IEMSA will need to budget for expenses related to EMS Day on the Hill. A motion was made to accept Ric’s proposal. Jones/Hill/Unanimous;
      2. Ric reported on his attendance at the October 4th Emergency Services Interim Committee meeting; he distributed a copy of the State House News that reviewed the meeting. The next meeting of this Committee is scheduled for Nov. 13. The agenda includes hearing speakers from 9 to 1:30, then development of a report following speakers. Kirk will forward a copy of the agenda to Karen to forward to board.
      3. The Proposed 2007 Legislative Agenda was reviewed and discussed.
      4. IEMSA has been invited to make a presentation to the joint public safety committee in December about IEMSA’s possible inclusion in that group. The Committee is made up of many of the main players in Iowa public safety. Ric would like direction from the board regarding continuation of this pursuit. The board unanimously agreed that Ric should continue his pursuit of membership in this group on IEMSA’s behalf.
    - vii. Scholarship Program – Cheryl Blazek – no additional report
    - viii. Advisory Council – Jeff Dumermuth – New openings exist on the Advisory Council. A letter will be drafted by Jeff Messerole to Dr. Hanson requesting that the addition of 2 more seats on Advisory to be filled with volunteer representatives from the American Academy of Emergency Medicine and a 3<sup>rd</sup> seat from IEMSA be made to the Advisory Council.

- ix. Scope of Practice – Rosemary Adam – Rosemary concurred with the previous discussions related to the National Scope of Practice. She added that IEMSA will need to mentor its membership through the transition and provide venues to make their voice heard.
- x. NAEMT – Jeff Dumermuth – Jeff reported that NAEMT met in Las Vegas and that the main focus was on leadership for the future. He announced that Jerry Johnston (former IEMSA President and Iowa resident) was recently installed as president of NAEMT.
- xi. SEQIC – Brad Madsen – no report
- xii. TSAC – Rosemary Adam – Rosie reported that the education sub committee is currently evaluating the education that is being provided on trauma on every professional level; looking at what needs to be added or improved upon. She added that TSAC is currently behind on site reviews.
- xiii. Homeland Security – Steve Noland – Steve reported that this group is meeting next week. He also reported that no decisions have been made yet regarding the \$60 mil of requests for funding; noting that they are only able to fund approximately 1/3 of the requests.

#### 11. Old Business

- EMS Memorial – Jeff Dumermuth – Jeff reported that he is encouraged by support that has been shown for this project to date. He announced that Air-Evac, an IEMSA Corporate Sponsor, plans to raffle off the NAEMT/Hurricane Katrina quilt that it won at last year's conference with proceeds to go to memorial.
- Leadership Academy – Jeff Dumermuth – Jeff announced that the Leadership Academy starts October 20<sup>th</sup> and that registration is full.
- Scanning – Jeff Dumermuth/Karen Kreider – The scanners that will be used to record continuing education attendance were passed around. Karen and Jeff reviewed the concept of how they will be used and how the attendance will be recorded. Jeff announced that new software has been purchased that will process course evaluations electronically. More information about this process will be available at conference.,

#### 12. New Business

- Iowa Bystander Trauma Care Class – Brad Madsen – Brad proposed that the IEMSA PI&E Committee take on the Iowa Bystander Trauma Care Class as a project. He announced that he is willing to chair a subcommittee to research development of this class and prepare a budget for the project. Please contact Karen or Brad if you are interested in working on this project.
- Medical Examiners – Tom (via an e-mail read by Jeff) reported that the Medical Examiners office has finally been able to hire another full-time pathologist. The Iowa State Medical Examiners office conducted nearly 550 autopsies last year and are in need of 6 additional full-time employees. They have requested an additional \$239,000 for their state budget. The next medical examiners conference is November 10-11 in Des Moines. Noting a conflict with IEMSA's Annual Conference, they will try to schedule their future conferences a week earlier. The next meeting of the Medical Examiners will be held on November 3<sup>rd</sup> in Des Moines.
- National EMS Museum Project – Jeff reviewed the letter he received from Bob Loftus requesting a letter of IEMSA's support for the project. A motion was made to write a letter of support for the National EMS Museum Project and to appoint Julie Scadden as a point of contact. Madsen/Hill/Unanimous.

#### 13. Adjournment