

At Board of Directors Meeting, May 17, 2007 – 1:00 p.m.

Board Members in Attendance: Jan Beach-Sickles, Cheryl Blazek, Tom Bryant, Thomas Craighton, Jeff Dumermuth, Linda Frederiksen, Cindy Hewitt, John Hill, David Johnson, Angie Moore, Rick Morgan, Jon Petersen, Lori Reeves, Lee Ridge, Rob Robinson, Julie Scadden, Tom Summitt

Guests: Kirk Schmitt

Proxies: Dan Glandon

Absent: Bill Fish, Ric Jones, Brad Madsen, Matt Madson, Lori Reeves, Chris Russi, Terry Stecker

1. Call To Order – President John Hill called the meeting to order at 1:01pm
2. Welcome/ /Determination of Quorum/Proxies/Call for Conflicts of Interest - A quorum was determined. Proxies were noted. No conflicts of interest were disclosed
3. Minutes of April 19, 2007 - The minutes of the April 19, 2007 meeting were approved as written. Dumermuth/Bryant/unan
4. Guest Presentations – None
5. Treasurer's Report – Linda Frederiksen – Linda gave a verbal and written report. Motion to approve Craighton/Ridge/Unanimous
6. Medical Director – Dr. Chris Russi was not present. Discussion regarding the recruitment of a new medical director. Lee reported that he would work on compiling a list of names. He will work with Dr. Dickson to compile the list.
7. Office Administration – Angie Moore.- Angie reported on the following
 - Angie will be in the office from 0800-1200 on Monday – Fridays.
 - Karen is in Spain and will return to the office on May 21
 - Angie will begin to publish the e-news in June
8. Communications Specialist – Abby Russi was not present
9. Bureau of EMS Report – Kirk Schmitt – Kirk reported that it looks like the budget will be status quo for the next year, more information will become available later in the month. There is about \$80,000 in carry over money from the AED grant monies; there will also be about \$40,000 for administrating the grant.
10. Committee Reports –
 - Executive – John Hill – John reported that the office hours Monday – Friday 0800-1200
 - Conference – Jeff Dumermuth – Jeff reported that the committee is currently working with 7 or 8 regional and national speakers. The preliminary schedule should be by mid July. Currently in communication with the Plex staff to work on space issues. All of the vendor spaces are taken; a list has been started for any additional requests for spaces. Also looking at the possibility of staggering lunches. Jeff also reported that the billing conference had about 60 attendees; Lifequest stepped up and funded half speaker fees. The Leadership conference numbers were down. The conference lost about \$1000.00. Low attendance could be due to the weather, will look at moving to the fall.
 - Legislative – Ric Jones – John Hill reported that Ric was spending the day with the Governor. The Governor's Barn Raising will be August 2-3, 2007. IEMSA was approached about placing a

display at any function we hold. After discussion it was decided that IEMSA will not be hosting any events between now and the barn raising. Cheryl will call Evan Bensley and check on a vendor booth at the event, maybe a trade could be made.

- Membership – Individual – Lori Reeves – no report given
- Membership – Affiliate – Jon Petersen – Jon reported that the Group Purchasing RFP will be mailed to vendors next week. The list has not changed, but meds and personal supplies have been added. Jon is in communication with Vernon Company on a discount program.
- Membership – Corporate – Brad Madsen – no report given
- EMS Memorial – Jeff Dumermuth – Jeff reported that everything is on track for the memorial dedication. The dedication will begin at 10:00am. Those attending are encouraged to park at the aquatics center; a shuttle will run back and forth. The ceremony will take about 20-30 minutes and will include the color guard, a state and national perspective, a blessing and then the names will be read. At 11:00 a cornerstone ceremony will take place. Following will be a BBQ. Board members are encouraged to wear black board shirts and khaki pants. There was an error on the star of life. The caduceus is only on one side, the repairs will be made at no charge.
- EMS Week – Dave Johnson – Dave reported that the PSA have been sent out. Board members are encouraged to call their local stations and ask them to play the announcement. Dave has the announcement in an e-mail format and can send it to those who would like a copy. The EMS Week Kickoff cookout will begin at about 11:00. Linda, Jeff, and Julie will shop for all the food.
- Booth – Cheryl Blazek – no report
- Web Page – Lee Ridge – Lee is taking suggestions about how big and how involved the web page should be. Lee will continue to work towards a more user friendly web page that has an interactive component.

11. Old Business

- 4- Year Strategic Plan – John Hill – John led discussion regarding a 4 or 5 year strategic plan. The process for developing a strategic plan was discussed. It was decided that the best option would be to look for a facilitator that could come in and lead the process. The mission and vision need to be reevaluated. Possibility of a retreat in the fall that will kickoff this process. John and Linda will make some calls and report back at the next meeting.
- John reported that Jeff Messerole has been re appointed to EMSAC
- Committee Chairs, if you are passing the chair onto a new person, please make sure that you pass along information as to expectations of those committees (ie. Allied entities from agenda)

New Business

- Committee reports – John asked that all of the committee chairs forward their goals and objectives on to him via email.

12. Adjournment. Lee, Bryant/unanimous